

उत्तर प्रदेश आयुर्विज्ञान विश्वविद्यालय  
सैफई, इटावा - 206130  
Uttar Pradesh University of Medical Sciences  
Saifai, Etawah - 206130

Ref No : 2456 /1076-CD/UPUMS/Radiation Oncology/24- 25

Dated: 22/10/2024

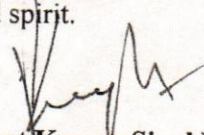
**Office-Order**

With immediate effect the constitution of Tumour Board for management of cancer patients is as follows :-

Sl No	Designation	Name of Department
1	<b>Chairperson</b>	Dr (Prof)SP Singh, Medical Superintendent
2	<b>Member Secretary</b>	Dr Kailash Mittal, Head Radiation Oncology Department
3	<b>Co-ordinator</b>	Dr Prabha Verma, Assistant Professor, Radiation Oncology
4		Dr Siddharth Kumar, Assistant Professor, Radiation Oncology
5	<b>Core Essential members</b> Faculty (Incharge of the case) and Nominated Nodal officers	Department of Radiation Oncology
6		Department of Surgical Oncology
7		Department of Medical Oncology
8		Department of ENT
9		Department of General Surgery
10		Department of Gastro-surgery
11		Department of Endocrine Surgery
12		Department of Urology
13		Department of Neurosurgery
14		Department of Gynaecologist/ Gynae-oncologist
15		Department of Pathology
16		Department of Radio-diagnosis
17		Department of PMR
18	<b>Other Member</b> (Incharge of the case) and Nominated Nodal officers	Department of Medicine
19		Department of Respiratory Medicine
20		Department of Dentistry
21		Department of Plastic Surgery
22		Department of Anaesthesia

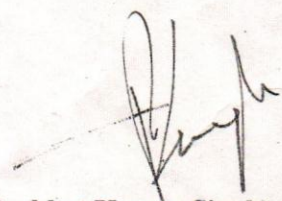
The head of the department of Core Essential member and other members will be the nodal officer and have to ensure that their faculty participate in tumour board meeting by default. The decision of TBM should be binding to all faculty of participating department for compliance in letter and spirit.

**Encl :** Minutes of the meeting .

  
(Dr. Prabhat Kumar Singh)  
Vice Chancellor

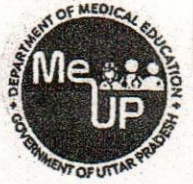
**Copy to following for information and necessary compliance :-**

1. Dean
2. Registrar
3. Medical Supdt
4. Finance Officer
5. All above department
6. Officer Incharge CAC to upload it on university website

  
(Dr. Prabhat Kumar Singh)  
Vice Chancellor



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Ref. No. 65/UPUMS/RT/2024-25

Dated: 26/09/2024

**Minutes of Meeting of constitution of Tumour Board Meetings (TBM)**

A meeting of the TBM was held on September 26, 2024, in the LT-1, first floor, trauma centre. It commenced at 3:00 PM and concluded at 4:00 PM, presided over by Prof. (Dr.) S. P. Singh, the Medical Superintendent.

**Attendees**

*Members Present:*

- 1- Prof. (Dr.) S. P. Singh, Medical Superintendent
- 2- Dr. Kailash Kumar Mittal, Head, Radiation Oncologist
- 3- Dr. Pinki Pandey, Pathology
- 4- Dr. Dinesh Kumar, Orthopaedics
- 5- Dr. Savita Aggarwal, Pathology
- 6- Dr. Vijay Mishra, Dentistry
- 7- Dr. Rafey A. Rahman, Paediatric Surgery
- 8- Dr. Ankit Sachan, Urology
- 9- Dr. Anshul Galav, Neurosurgery
- 10- Dr. Prabha Verma, Radiation Oncology
- 11- Dr. Siddharth Kumar, Radiation Oncology
- 12- Dr. Arun Kumar Yadav, Radiation Oncology
- 13- Dr. Javed Ahmed, PMR
- 14- Dr Sanjeev Yadav, ENT
- 15- Dr Tejaswi Gupta, ENT
- 16- Dr. Anuradha Yadav, Obstretics and Gynaecology
- 17- Dr. Vipin Sharma, Gastro-surgery
- 18- Dr Kanhaiya Lal Chaudhary, Gastro-surgery
- 19- Dr Ganesh Bhat, Endocrine Surgery
- 20- Dr. Rizhin Sooraj, Endocrine Surgery

Dr. Kailash Kumar Mittal, Head of Radiation Oncology, welcomed all the attendees to the meeting. The agenda was then reviewed, and each item was discussed in detail. The points discussed are outlined below.

S. No.	Points	Discussion
01	Day, timings, venue and frequency of TBM	it was unanimously accepted that the TBM will be conducted every week Thursday at 3:00 pm at LT-1 first floor, Trauma Centre.
02	Whether selected patients or all patients to be brought in TBM?	Majority of members agreed that all patients to be brought in TBM and allotted TBM reference number. some were in opinion that it will be cumbersome to discuss all patients but MS sir said that all patients to be brought and discussed. Prior communication of cases should be intimated through official tumour

*10/11*



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		board what's app Later when burden will increase separate days will be allotted for site wise.
03	Nomination of various role plays	<p>All the committee members agreed to the following-</p> <p><b>Chairperson:</b> Medical Superintendent-- Dr SP Singh</p> <p><b>Member Secretary:</b> Head, Radiation Oncology-- Dr Kailash Mittal</p> <p><b>Co-ordinator:</b> Assistant Professor, Radiation Oncology -Dr Prabha Verma, Dr Siddharth Kumar</p> <p><b>Core Essential members:</b> Faculty/Nominated Nodal officers from following departments: -</p> <p>Radiation Oncology Surgical Oncology Medical Oncology ENT General Surgery Gastro-surgery Endocrine Surgery Urology Neurosurgery Gynaecologist/ Gynaeconcologist Pathology Radiology PMR</p> <p><b>Other Members:</b> Faculty/Nominated Nodal officers from following departments</p> <p>Medicine Respiratory Medicine Dentistry Plastic Surgery Anaesthesia</p>
04	Case presenting responsibility	The members have decided that the faculty incharge should ensure his/her presence during the case presentation. A short power point presentation of 4-

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		5 slides to be presented in TBM for better understanding of case.
05	Maintaining and updating the record.	The members have decided to maintain a google form format to enter all the details so that it is saved in soft copy and stored in official TBM email id: <a href="mailto:upumstumourboard@gmail.com">upumstumourboard@gmail.com</a> . Apart from this a register to be maintained for record keeping which is to be updated regularly.
06	Palliative Care and Responsibility sharing of Palliative care of terminally ill patients	The proposal for palliative OPD in super-specialty OPD block was proposed by PMR faculty Dr. Javed Ahmed. The MS sir asked to proceed further.
07	Physiotherapy/Rehabilitation of cancer patients	All the members agreed to the point that patient to be send regularly to the PMR OPD in old block.
08	Concern regarding decreasing rate of cervical biopsy in UPUMS, Saifai, Etawah	The issue was raised by Prof Pinki Pandey the number of cervical biopsies has gone down substantially in last few years. the OBG department assured to figure it out the actual cause and its remedy.
09	Admission priority of Serious/Very sick patients	The MS sir assured that if cancer patient is very sick and warrants urgent admission counter no 1 in trauma centre can be availed.
10	Miscellaneous	<ol style="list-style-type: none"><li>i. Tailor made investigations</li><li>ii. Binding SOPs by all Faculties</li><li>iii. Prioritizing cancer patients scheduled for surgery</li><li>iv. Whats app group (<b>UPUMS Tumour Board</b>) for easy two way communication and sharing important notification</li></ol>

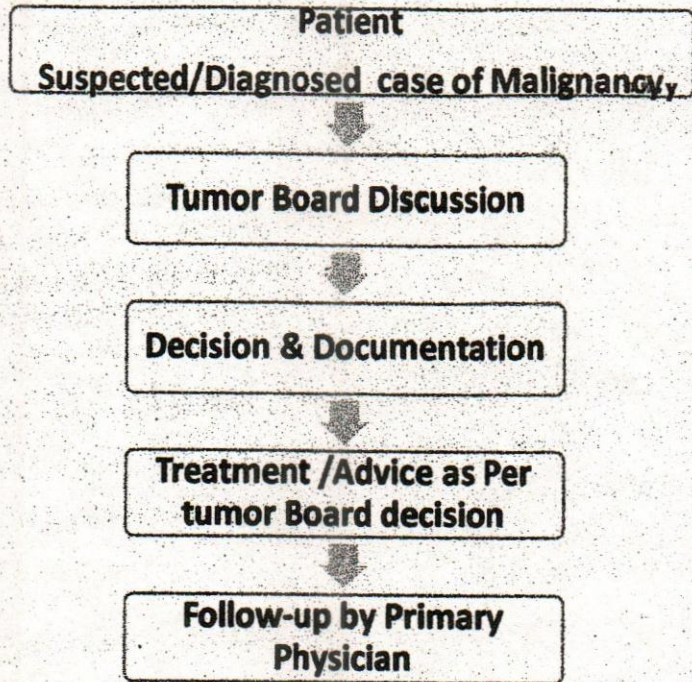


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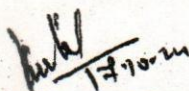
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**Tumour board work flow: All members agreed to the following TBM workflow-**



**Adjournment:** The meeting was adjourned at 4:00 PM. The next meeting will be scheduled at a later time, and the date will be communicated in advance once it is confirmed.

  
(Dr. Kailash Kumar Mittal)  
Head, Radiation Oncology  
Member Secretary-TBM

  
(Dr. (Prof.) S.P. Singh)  
Medical Superintendent  
Chairperson-TBM



**Department of Radiation Oncology**  
**Uttar Pradesh University of Medical Sciences,**  
**Saifai, Etawah- 206130**

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**TUMOR BOARD CASE SUMMARY:**

<b>Case No:</b>		<b>Date:</b>	
<b>Name of Patient</b>			
<b>Age/Gender</b>			
<b>UHID NO.</b>			
<b>Aadhar card Number</b>		<b>Government beneficiary Scheme:</b>	
<b>Date of Registration</b>			
<b>Primary Department</b>			
<b>Diagnosis:</b>			
<b>TNM Stage:</b>			
<b>Case Summary:</b>			
<b>Investigations:</b>			
<b>Tumor Board Discussion &amp; Plan of Treatment:</b>			
<b>Approved</b>			
<b>Designation</b>		<b>Name</b>	<b>Signature</b>
<b>Chairman</b>		Dr S P Singh	

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